

Dollar Point Association
Board of Directors Meeting
Dollar Hill Professional Building
3000 North Lake Blvd., Suite 4, Tahoe City, CA
March 30, 2018
Final Minutes

1. Call Meeting to Order

President Steve Owles called the meeting to order at 10:00 AM. A quorum was established. Board members present were: Steve Owles, Pat Cala, Pat Tweedy, Carol Wilmar, Mitch Packard, and Pete Newell by phone. Sara Barnes, Association Manager, took the minutes. Others present were Dean Headley, Legal Counsel, and Susan Driscoll from Aegis Insurance Markets.

There were no email actions to acknowledge and record.

2. Approval of Draft Minutes from January 17, 2018

It was moved by Pete Newell and seconded by Pat Cala to approve the January 17, 2018 minutes as presented. Motion carried unanimously 6-0.

3. Pool Deck Committee Report

The Board reviewed the recommendation letter provided by Holdrege & Kull and the Board was in agreement that they would like to have a member of Holdrege & Kull provide a better understanding of the recommendations described in the letter prior to making any decisions.

It was agreed that Sara would find a concrete grinding contractor to grind down the areas of abrupt changes in elevation before the pool opens.

4. Playground Equipment

Steve Owles provided an update that the entire playground equipment replacement project will cost approximately \$50,000 including the ground work, retaining wall, and equipment. The project can begin once the snow has melted.

It was moved by Pat Tweedy and seconded by Mitch Packard to approve the estimate from Miracle Playground. Motion carried unanimously 6-0.

5. 2018 Insurance Policy Renewals

Susan Driscoll distributed a proposal for DPA's 2018 Renewal Coverage. The renewal date is March 31, 2018. She explained that the policies were the same as the prior year with no major changes to any of the policies or premiums. Susan noted some premium typos on the document provided and will send an updated one. Dean Headley presented some specific coverage questions to Susan that she will report back on to Dean and Sara.

It was moved by Mitch Packard and seconded by Carol Wilmar to approve the 2018 Renewal Policies. Motion carried unanimously 6-0.

The Board thanked Susan for attending the meeting and presenting the renewal proposals, and she left the meeting at 11:35AM.

6. Treasurer's Report

Pat Cala presented a list of the items in the Reserve Study that are scheduled for 2018 based on use life provided. The Board will review itemized list and determine what needs to be completed in 2018 based on site visits. It was addressed that the swim platform needs to be replaced after a rough summer and winter.

It was moved by Pat Cala and seconded by Mitch Packard to purchase a new swim platform. Motion carried unanimously 6-0.

7. Access Control Committee Report

Sara presented to the Board the sign-in procedure the staff will be using with tablets at the gates.

It was moved by Mitch Packard and seconded by Pat Tweedy to spend up to \$2,000 on access control for this summer. Motion carried unanimously 6-0.

Sara agreed to have signs made for the front entrances at the facilities explaining the top rules for access.

8. Personnel Committee Report

Sara reported that she is in the process of hiring a part-time Administrative Assistant for the office as well as two Supervisors to support overseeing the facilities and staff. Sara reported that she has received several applications from qualified candidates for all three positions that she is currently in the process of interviewing. She also updated the Board that numerous employees intend to return this summer and that we are almost completely staffed for the summer.

9. Other Business

Front Entrance

Dean Headley updated the Board on recent inquiries with the County on availability of funds to update the Dollar Point front entrance. There will be continued discussion with the County on the front entrance project.

10. Next Meeting Date and Adjournment

It was moved by Pat Cala and seconded by Mitch Packard to adjourn the meeting at 12:45 PM. Motion carried unanimously 6-0. The next meeting date to be in early-May, determined by email poll.